



**Job Title:** Van Driver  
**Location:** Lancaster Palmdale area  
**Classification:** Full Time, Non-Exempt  
**Reports to:** Transportation Coordinator

**The Emilio Nares Foundation (ENF) is a nonprofit organization that helps families navigate through their child's journey with cancer. Please visit our website to become familiar with our work: [www.enfhope.org](http://www.enfhope.org).**

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This is an exciting time to join ENF as we expand our services in Los Angeles County.

**Primary Areas of Responsibilities:**

- Transports children (patients) and their parent(s) or guardians(s) to and from their cancer treatments at Los Angeles Children's Hospital.
- Maintains records on patients transported and prepares reports.
- Inspects vehicles daily to ensure that the vehicle is in safe operating condition.
- Assists patients in boarding and or departing vehicles.
- Reports vehicles in need of service or repair.
- May transport ENF personnel and visitors.
- Attends staff meetings regularly.
- Other duties as assigned.

**Key Requirements:**

- High school diploma or equivalent.
- Valid California Class B driver's license with passenger endorsement.
- Valid medical examiners certificate.
- Experience passenger driver: Two years.
- Provide excellent customer service.
- Must be punctual in attendance and strictly maintain timing schedules.
- Clean DMV record.
- Knowledge of safe driving practices.
- Must pass background check.
- Must be bilingual in English/Spanish

Salary is \$15 to \$17 per hour, depending upon experience (pay frequency is bi-weekly). Benefits include medical, dental, and vision coverage and life insurance and paid time off.

**Qualified applicants please submit a cover letter and resume to [rosa@enfhope.org](mailto:rosa@enfhope.org).**

*The Emilio Nares Foundation is an equal opportunity employer and complies with all Federal and State regulations.*